



**Notice of meeting of**

**Executive Member For Neighbourhood Services and Advisory Panel**

**To:** Councillors Bowgett (Chair), Ayre (Vice-Chair), Crisp, Holvey, King, Reid (Executive Member), Taylor and Watt

**Date:** Wednesday, 18 March 2009

**Time:** 5.00 pm

**Venue:** The Guildhall, York

**AGENDA**

**Notice to Members - Calling In:**

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

**10:00 am on Tuesday 17 March 2009**, if an item is called in *before* a decision is taken, *or*

**4:00 pm on Friday 20 March 2009**, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

**1. Declarations of Interest**

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

## **2. Exclusion of Press and Public**

To consider excluding the press and public from the meeting during consideration of annexes 2 and 3 of agenda item 11 (2008-09 Third Monitoring Report – Finance and Performance) on the grounds that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information). This information is classed as exempt under Paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

## **3. Minutes** (Pages 3 - 8)

To approve and sign the minutes of the meeting held on 19 January 2009.

## **4. Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Panel's remit can do so. Anyone who wishes to register or requires further information is requested to contact the Democracy Officer on the contact details listed at the foot of this agenda. The deadline for registering is Tuesday 17 March at 5pm.

## **5. Neighbourhood and Community Safety Group Legal Actions** (Pages 9 - 14)

This report informs Members of the results of legal actions (prosecutions, cautions and fixed penalties) undertaken by the Neighbourhoods and Community Safety area of the Directorate of Neighbourhood Services (Environmental Health, Trading Standards, and Licensing) for the period 1<sup>st</sup> October 2008 – 31<sup>st</sup> December 2008.

**6. Petition requesting the City of York Council (Pages 15 - repair and maintain the streets in Acomb and 22) Holgate in a safe condition**

This report is in response to a petition submitted to full Council by Councillor Bowgett on 27<sup>th</sup> November 2008 and signed by 198 residents of the area. The petition requests the Council to ensure that the streets in the Acomb and Holgate areas are repaired so they are safe.

**7. Petition from Strensall and Towthorpe Parish (Pages 23 - Council requesting the re-surfacing of four 30) roads, drainage and roadmarking work**

This report is in response to a petition submitted by the Strensall and Towthorpe Parish council dated 16 July 2008 and signed by 180 residents of the area. The petition expresses concern about the road surfaces of West End, Southfields Road, Princess Road and the Village, the inability of road gullies to deal with surface water during heavy rainfall and the lack of edge marking along Flaxton Road.

**8. Annual Highway Maintenance Report (Pages 31 - 58)**

This report provides a review of the service performance in highway maintenance over the last year, examines issues arising and proposes programmes of work to be undertaken in the financial year 2009-10.

**9. Neighbourhood Services 2009-10 Directorate (Pages 59 - Plan and Service Plans 106)**

This report seeks the Executive Member's approval for the 2009-10 Directorate Plan. It also seeks approval for the twelve 2009-10 Service Plans for Neighbourhood Services.

**10. Service Level Agreements with Community Centre Management Committees 2009-10** (Pages 107 - 112)

This report seeks approval for the provision of grants linked to Service Level Agreements (SLAs) relating to the Community Centre Voluntary Management Committees (CCMCs) in York. The report covers the financial year 2009/10. The Community Centres to be funded via an SLA are Bell Farm Social Hall, Foxwood Community Centre, Tang Hall Community Centre, Sanderson Court House and Poppleton Community Centre.

**11. 2008-09 Third Monitoring Report – Finance and Performance** (Pages 113 - 142)

This report presents the latest projections for revenue expenditure for the Neighbourhood Services portfolio and sets out progress against the directorate plan priorities and key performance indicators.

**12. Any other business which the Chair considers urgent under the Local Government Act 1972**

Democracy Officers:

Name: Catherine Clarke and Heather Anderson (job share)

Contact Details:

- Telephone – (01904) 551031
- E-mail – [catherine.clarke@york.gov.uk](mailto:catherine.clarke@york.gov.uk) and [heather.anderson@york.gov.uk](mailto:heather.anderson@york.gov.uk)

(If contacting us by e-mail, please send to both Democracy Officers named above)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.